Trustees' Annual Report for the period

	Period start date				Period end date		
From	1	April	2020	To	31	Mar	2021

Section A Reference and administration details

Charity name	The Kohima Educational Trust
Other names charity is known by	KET
Registered charity number (if any)	1188382
Charity's principal address	The Thatched Cottage Newbury Road East Hendred **Postcode** **OX12 8LG**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr S White	Chairman		
2	Maj (Retd) RM Lyman			
3	Mrs SM May	Chief Executive		
4	Mr ADH Hunter	Treasurer		
5	Mr SJM Willis			
6	Miss E Pinfield			
7	Mr B Brownless			
8	Mr R Cook			
9	Mr A Barclay			
10	Lt Col J Balfour	Ex Officio		
11	Lt Col E Boag			
12	Col I Hargreaves			
13	Dr R Clayton			
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
President	Maj Gen R Gordon	

Name of chief executive or names of senior staff members (Optional information)

Chief Executive – Mrs SM May

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Declaration of Trust
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation ("CIO") (see below)
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trust works in close co-operation, through a Memorandum of Understanding, with its affiliate, the Kohima Educational Society (KES), which is based in Nagaland.

The Trustees have formed this Charitable Incorporated Organisation {registration number 1188382} to succeed a Trust also called 'Kohima Educational Trust ' (registration number 1102045}. The Trustees transferred all the assets and activities of the former Trust to the new CIO on 1st April 2020.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Advancement of Education.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Assisting the education of Naga people in North East India in commemoration of the support provided to the British forces by the Naga peoples during the Battle of Kohima in 1944.

Provision of:

- Scholarships to assist disadvantaged children and children of veterans to receive better education in India
- Education in medical support for villagers
- Book publication
- Writing workshops and awards for literature
- Remembrance and raising awareness of the Battle of Kohima

In carrying out these activities, the Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

- Grants are made in Nagaland only and are consistent with the Trust's objectives.
- The Trust has no investments other than a deposit account held in the UK.
- All Trustees are volunteers and projects in Nagaland are organised by volunteers who work alongside the paid KES manager in Kohima.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

- Our flagship programme of scholarships provided to children aged between 14 and 18 was able to continue last year despite the restrictions imposed on Nagaland due to the Covid pandemic. This year we awarded 125 new scholarships and continued provision for a further 300 existing scholarships.
- Public health education, emphasising the importance of immunisation, pre and antenatal care, the treatment needed for diabetes and heart complaints, as well as knowledge of essential hygiene. This education is provided by medically trained residents in Nagaland to leading residents in outlying villages, where there is difficulty getting quickly or frequently to hospitals. One course a year is run which trains 25 women at a time.
- As part of our dedication to health education we felt keenly that we must join the state- wide relief fund to help those forced into lock down by the Covid-19. We therefore donated Rs50,000 to the state relief fund in order to help those families in need.
- We have been able to continue promoting our publication of a collection of personal accounts from Naga veterans about the Battle of Kohima, telling the story of the battle from the Naga perspective, for the first time, so that Nagas in future may learn about the history of their land in what is an oral society. We organised our first webinar inviting the authors to discuss their work.
- Our annual Kohima Service in York, a major fundraising event was curtailed last year. But we were able to have six socially distanced gather at the Kohima memorial in York and we filmed the event for all our supporters to see on the website.
- Some of our other projects in Nagaland had to be halted last year owing to the pandemic but plans are in place now to restart the Literature prize which will be awarded in December. Plans are also in place to start an Essay competition to encourage writing in an oral society. Here in the UK, our fundraising expectations were exceeded last year so we are keen to push through these projects over the next 12 months.

Section E Financial review

Brief statement of the charity's policy on reserves	The Trust maintains the bulk of its funds in a general reserve in order to have the resources available to support major projects as they are identified.
Details of any funds materially in deficit	None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Trust's funds come from charitable donations, sponsorship of individuals, legacies, standing orders, the sale of books and Naga goods, and miscellaneous fund-raising events and lectures. The Trust also organises an annual Kohima Day memorial event to raise awareness and promote fundraising.
Apart from paying for the support of a part-time Chief Executive in the UK (who, following Charity Commission guidance, is also a Trustee) and a part-time administrative assistant in Nagaland, together with other administrative expenses, all funds disbursed by the Trust support its charitable objectives, through the provision of scholarships for Naga children and other education-related initiatives.
No Trustee receives any payment for his/her work as a Trustee (other than the CEO as stated above), but Trustees may claim expenses.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	
Full name(s)	Andrew Hunter
Position (eg Secretary, Chair, etc)	Treasurer
Date	6th July 2021

The Kohima *Educational Trust*

Charity Commission no. 1188382

				(Previous) Year to 31 March 2020	Year 31 March 2021
				£	£
INCOME	**All Giving**	Donations		14,412	17,686
		Trustee expense donations		10,289	4,732
		Scholarships		10,188	24,964
		Gift Aid		9,613	9,239
		Standing Orders		9,774	8,980
		Sponsored Events		5,357	3,054
		Legacies		77,548	500
		Collection Tins		29	10
			sub-total	137,211	69,185
	Commemoration	York Memorial Service		17,112	0
		Grants in (that were used)		1,662	0
	Commercial	Books		0	3,424
		Shop		331	2,161
		Christmas Cards		0	60
			sub-total	331	5,645
	Interest	Interest on Savings/Deposit A/Cs		57	35
TOTAL INCOME				**156,373**	**74,845**
(EXPENDITURE)					
	Costs of Collection	Sponsored Events		(520)	(675)
		Fundraising		0	0
			sub-total	(520)	(675)
	Commemoration	York Memorial Service		(14,937)	(150)
		Grants used		(1,662)	0
	Commercial	Books		(5,380)	(1,594)
		Christmas cards		0	0
		Shop		(520)	0
			sub-total	(5,900)	(1,594)
	Communication	Newsletters and Leaflets		(4,112)	(3,000)
		Post, Packaging and Freight		(1,815)	(2,040)
		Website		(2,617)	(690)
		Hospitality		(502)	0
		Marketing		(11,789)	(14,058)
			sub-total	(20,835)	(19,787)
	Administration	Administration and Secretarial		(9,127)	(10,081)
		Trustee travel expense claims		(10,520)	(3,980)
TOTAL (EXPENDITURE)				**(63,500)**	**(36,267)**
UK NET INCOME/(EXPENDITURE)		*All UK Activity*		92,873	38,578
CHARITABLE PAYMENTS		*Transfers to KES in Kohima, India*		*(70,908)*	*(65,250)*
TOTAL NET INCOME/(EXPENDITURE)		*All Activities, UK & to India*		**21,965**	**(26,672)**
				£	£
BANK ACCOUNTS		Opening Bank Balances		112,312	134,277
		All Activities, as above		21,965	(26,672)
		Closing Account Balances		**134,277**	**107,605**
	Comprising:-	Main Current Account		1,277	2,605
		Instant Access Savings Account		133,000	105,000

Andrew Hunter, Treasurer

The Kohima *Educational Trust*

Charity Commission no. 1188382

	Year 31 March 2020 £	Year 31 March 2021 £
Assets:-		
Main Current Account	1,277	2,605
Instant Access Savings Account	133,000	105,000
	134,277	**107,605**

As at 31/3/21, Gift Aid estimated as owing to KET but not yet claimed amounted to £2,546.
Since the year end £50,000 has been gifted and remitted to KES in Kohima, on account for the new financial year, to take advantage of favourable exchange rates & Indian interest rates.

Liabilities:-
Of the scholars as at spring 2021, a total of 41 are estimated to work through to Class 12 on the basis of the budgeted rate of progression from Class 10 to Class 11. This is expected to give rise to 530 annual awards over 2022 to 2025, which will cost c.£53,000.
Of that £53,000, some £9,000 was pledged but not received at the year end;
and c.£40,000 had already been gifted and therefore in the £107,605 of year end bank balances.

Also, as at 31/3/21, £907 of PAYE was owing to HMRC; and
£1,250 was owing to Melissa Furness for marketing work in March '21.

Trustees:-
Mrs Sylvia May, in her capacity as CEO, was paid fees of £9,000, on the authority of the Board of Trustees, as remuneration for her considerable work running the charity; and payments totalling £4,069 were made to Mrs May to reimburse specific administrative outlays made on behalf of the Trust.

Charity Address:-
Thatched Cottage
Newbury Road
East Hendred
Oxon
OX12 8LG

CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/ members of	Charity Name: The Kohima Educational Trust		
On accounts for the year ended	31st March 2021	**Charity no (if any)**	1188382
Set out on pages	Six and Seven remember to include the page numbers of additional sheets		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:	G H Young	**Date:**	9th July 2021
Name:	George H Young		
Relevant professional qualification(s) or body (if any):	Institute of Chartered Accountants of Scotland		
Address:	Rennie Welch LLP , Academy House Shedden Park Road Kelso TD5 7AL		

Section B	Disclosure
	Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).
Give here brief details of any items that the examiner wishes to disclose.	